

Job Description: Full Time

Community Organizer/Voices for Economic Justice Program Coordinator--2019

Just Economics of Western North Carolina (JE) is a regional, membership organization based in Asheville, NC. Our mission is to educate, advocate, and organize for a just and sustainable economy that works for all in Western North Carolina. JE was born out of the Asheville-Buncombe Living Wage Campaign, an effort that began in 2000, but took root in 2006. Since passing the first living wage ordinance in our region, our work has grown to include policy advocacy, grassroots community engagement, and employer certification. In 2009, JE launched our Voices for Economic Justice leadership development program for low-wage workers and low-income persons. Voices is an 8-week long workshop series that incorporates popular economics education and community organizing skill-building, with the aim to build leadership among those most affected by the issues we work on. Projects coming out of our Voices program include our Better Buses Together transit campaign, local Workers Assemblies, People's Advocacy and Action nights, and films where low wage workers/people living in poverty share their stories and call people to engage in the work of creating economic justice.

Primary Responsibilities:

Relationship Building and Networking: Attend meetings, activities, and events where impacted people are involved or leading, and initiate one on one meetings with individuals interested in our work in an effort to build relationships. Engage with members, low-wage workers, and low-income people with the intention of strengthening the movement for economic justice

Voices: Plan and help lead Voices workshop series: recruit participants, facilitators and volunteers, handle all logistics (space, food, childcare, transportation), revise curriculum as needed and prepare session materials.

Voices Alumni: Communicate with Voices graduates about upcoming opportunities to stay engaged in the work in an effort to increase participation of Voices alumni and low-wage workers. Share information via general meetings, e-mail/newsletter, social media, etc, with the general membership, board and staff in anti-poverty work of local low-wage workers and Voices alumni.

Grassroots Community Engagement Committee Support/Management: Strengthen the work of this committee. Meet with members, regularly lead meetings, recruit new members, and work to build a robust committee, maintaining the committee's work

Issue Area Organizing: Work as a part of the JE team to do focused organizing work with impacted people in our 3 issue areas: living wages, affordable housing, and transit. Organize strategy meetings, communicate intersections with other staff, stay informed on the latest concerns or changes in our 3 issue areas, and identify people impacted by these issues to participate with Just Economics.

Poverty Simulation/Other Educational Tools: Assist with the development of poverty simulations and other educational workshop/tools to help people begin to see and reflect on the experiences of people living in poverty and that will encourage participation in the creation of a just and sustainable local economy. Reviews activities and outcomes of existing poverty simulation and other educational tools. Suggest improvements to workshops to better accomplish the stated goals.

Workshop Development/Facilitation: Develop tools and facilitate workshops to better engage grassroots members of our community in public decisions that impact their lives.

General JE Staff: Participate as part of a team dedicated to building a sustainable local economy. Monitor the work of other staff and committees to integrate Voices efforts with team goals. Participate in activities as needed by other staff.

Professional Development: Continue to build professional skills that will assist JE and help create a team skilled in working toward our mission.

Desired skills and experiences:

- Commitment to the mission of Just Economics,
- Experience w/ nonprofit work, anti-poverty work, or grassroots social change
- Community organizing and workshop facilitation experience
- Experience working with low-income people and work in communities of color.
- Understanding of generational and systematic oppression & economics/labor history
- Understanding of local community—challenges and assets
- Computer proficiency—experience with Microsoft Office
- Self-motivated and self-starting, yet able to work well with others
- Good interpersonal and oral communication skills
- Well-organized, attention to detail
- Flexible schedule, willing to work nights and weekends when required,
- English-Spanish a plus but not required, Bachelor's degree a plus but not required

Supervision:

The Community Organizer/Voices Program Coordinator reports to and is supervised by the Executive Director, who conducts annual evaluations, routine check-ins, and monitors progress and effectiveness of activities.

Compensation and Benefits: Salary Range: \$36,400-\$38,500 (includes quarterly benefits compensation), paid time off, and more.

To Apply: Send a Resume and Cover Letter highlighting your relevant experience to apply@justeconomicswnc.org